



Top 5 Actions Project Managers Should Take to **Keep Job Sites Safe**

We're all operating in a new world during the Coronavirus pandemic -- and there's no rulebook that outlines exactly how to run our projects safely. Many Project Managers are left guessing when it comes to best practices.

To help you navigate the new normal, here are our team's top 5 takeaways for Project Managers to safely -- and efficiently -- run a project:



1. **Put some thought into your subcontractor orientation plan.**

Review it with your project team, including your safety coordinator, prior to distributing.



2. **Create succinct and straightforward communication.**

Work closely with your Superintendent and Safety Team to streamline actions subcontractors, building engineers, clients, designers, and visitors in the field need to take -- don't bury them in paperwork or daily changes. Set clear expectations from the beginning and highlight the aspects that are important.

Often 5 bullets reviewed in 5 minutes will have a lot bigger impact than 10 pages of detailed plans.



3. **Have a solid Site Logistics Plan.**

Your Site Logistics Plan will act as a script for how work is performed. Remember that your plan should be constantly adjusted as your project advances and you incorporate lessons learned.



4. **Make sure your Landlord is on board.**

Ensure COI Requests for Landlord are in place, and follow up with Decontamination test results so that you can show quantitatively that your team is effective.



5. **Image matters. Lead by example.**

When you take safety precautions seriously and wear your PPE, others will follow suit.

While there is no rulebook for how to navigate a pandemic as a project manager, these tips are a great guideline for ensuring your project stays safe and productive.

Want to speak to a GCI project team member? Reach out to us at info@gcigc.com